

Project Title: Developing capacity of Farmers' organization on sustainable agro-enterprise through knowledge sharing and innovation

Project Reference No.: 6137-2

Highlights of Project Implementation

As of April 2015

Target Activities	Actual activities conducted	Actual Results
1. Preparation of project documents & contracting with FOs		
1.1 Drafting of TOR for review by CSA	<p>Drafted all project documents drafted for review that includes:</p> <ul style="list-style-type: none"> • Partnership agreements • Term of Reference • Activity Plan Format <p>Project documents were revised based on comments from members and CSA</p>	Draft Partnership agreements, TOR and standard activity plan format
1.2 Drafting and finalization guidelines and tools for mapping in coordination with members and CSA	<ul style="list-style-type: none"> • Drafted the guidelines to mapping/scoping study which includes selection of National FOs to be included in the scoping/mapping, guide questions in the conduct of scoping/mapping research and report outline of mapping/scoping research • Drafted guidelines sent to CSA and members for comments • Revised guidelines based on comments and suggestions 	<ul style="list-style-type: none"> • Guidelines for mapping/scoping study including criteria for selection of national FOs, guide questions and outline of scoping/mapping research
1.3 Drafting and finalization of design and program of national learning session	<p>Drafted the design and program of national learning session and sent to members and CSA for comments</p> <p>Comments and suggestions were used in the revision and finalization of design and program of national learning session</p>	Design and Program of National learning session including case presentation outline of resource persons
1.4 Coordination with members to:		
1.3.1 Schedule for a Skype meeting	Face-to-face meeting with API, VNFU and PAKISAMA project coordinators and initially discussed the project and target activities to be implemented at country and regional level	Common understanding of the project as well target/deliverables at the country and regional level
1.3.2 Skype meeting		

with members (API, PAKISAMA and VNFU) and CSA		
>project orientation and discussion of project documents e.g. TOR, Targets and timelines		
1.5 Signing of contract between AFA and members (VNFU, PAKISAMA, API)		Signed partnership agreement between AFA and API/VNFU/PAKISAMA Released of 1 st tranche (80%)
IMPLEMENTATION PHASE		
1. Mapping of existing models and approaches on agro-based enterprises		
1.1 Conduct of mapping	On-going mapping/scoping research in Indonesia, Philippines and Vietnam: <ul style="list-style-type: none"> • Identification of national FOs based on agreed criteria • Selection of national FOs to be included in the study 	On-going
1.2 Provide technical support to members' FOs and guidance in conduct of mapping, review and editing of mapping reports	Skype, email exchanges to respond to questions and clarifications about mapping/scoping study	On-going TA support to country project coordinators
1.2.1 design guide for mapping/choosing cases		
1.2.2 design guide for systematizing/documenting cases (case study, video)		
2. National learning session (stock-taking)		
2.1 Identification/selection of participants (input from mapping results)	On-going coordination with country project coordinators	Target for May-June to conduct the national learning session in Indonesia, Philippines and Vietnam
2.2 Conduct of the learning session		
2.2.1 Philippines		
2.2.2 Indonesia		
2.2.3 Vietnam		

Reasons for variance

There was a delayed in the implementation of project. Pre-project implementation started later part of November where initial orientation of project done back-to-back with the AFA Execom meeting held in November in Manila. Drafting of all project documents done til December while it was finalized in the first quarter of 2015

Plan for May-July

Activities	Target results
National Level	
2.3 Workshop documentation/ report preparation	Coordinate with country project coordinators and discuss preparation for the national learning session
>Technical support and guidance in the preparation and conduct of national learning session	
- design guide for sharing cases (ppt)	
- design guide for conducting national learning session	
- design guide for systematizing/documenting national learning session	
- design guide for preparing innovation plan	
2.4 Orientation of VNFU leaders/staff re: enterprise assessment and planning tool	Conduct of orientation will be done back-to-back to the national learning session
2.5 Support/accompaniment Member FOs in conducting the national learning sessions	Finalize date of the national learning session in Indonesia, Philippines and Vietnam to help coordinate with other agri-agencies/mtcp2 and potential experts to share successful agri-based enterprise models in the national learning session
2.6 Accompaniment of members re: meeting/linkage with other agri-agencies/mtcp2, etc. to know existing initiatives/models and approaches on agro-based enterprises	
3. Regional Learning workshop	
3.1 Drafting of design and program of regional workshop (based on the results of stock-taking activity)	Prepare draft design and program of regional workshop for comments by CSA
3.2 Technical support to participants re: orientation and guidance presentation	Prepare and send guide to presentation in the regional workshop
3.3 Coordination of key participants to peer-to-peer sharing and advising sessions with experts	Coordination and logistic arrangements needed in the regional workshop
3.4 Drafting of workshop documents, guide to ppt/video presentation	Prepare and send design, guide to regional workshop
- design guide for conducting regional learning session	
- design guide for systematizing/documenting regional learning session	
- design guide for preparing innovation plan	
- design guide for monitoring and evaluation of innovation and lobby and advocacy plan (SAMES)	
3.5 Coordination with participants, partners and guests	Coordination and logistic arrangements needed in the regional workshop
3.6 Conduct of regional knowledge sharing and learning sessions (2nd semester)	Tentatively scheduled last week of July but AFA propose to CSA to conduct in September back-to-back to AFOSP launching
3.7 Ensure complete documentation and analysis of workshop results as basis for	

4. Field visit	
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4.1 Preparation for field visit	
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extended food accommodation of staff to do/assist in the preparation for field visit	
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4.2 Translation support	
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4.2.1 Preparation and reproduction of translated manual	
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4.3 Coordination with host member organization: prepare a briefer/profile of organizations to be visited and program at the site (cum regional workshop)	
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